

Government of West Bengal
School Education Directorate
Bikash Bhavan, 7th floor,
Salt Lake City, Kolkata- 91

**ADVISORY FOR CANDIDATES APPEARING IN NTSE,2021/NMMSE
2020 REGARDING COVID-19**

School Education Department, West Bengal will implement Social Distancing measures as per Government of West Bengal guidelines in current scenario of COVID-19 to ensure health & safety of the candidates. Adequate measures are implemented for the safety of all without compromising the high standards, sanctity and fairness in conduct of the examination. Candidates are also required to adhere to the guidelines and new process for Social Distancing and hygiene to ensure safety & health of their own and fellow candidates.

For safety purposes, School Education Department, West Bengal strongly advises candidates not to bring anything other than permitted items. However, in case of unavoidable situations, there will be arrangements to store the bags at centres at owner's risk.

Preparation at centre:

- 1: Standard Operating Procedures for implementing safety precautions and for maintaining required standards of hygiene will be implemented.
- 2: Before each shift starts (and after the last shift of the examinations) the seating area, desk and the chair will be thoroughly sanitized. All door handles, staircase, railing etc will be disinfected. All entrances, toilets will also be disinfected.
- 3: Gap between 2 students will be maintained as per extant guidelines on Covid protocols.
- 4: Hand Sanitizer will be available at entry and inside the exam venue for candidates and centre staff to use .However candidates would be required to carry his/her own Hand Sanitizer to sanitize hands before entry in the centre and at any subsequent time as will be required.
- 5: Candidate will reach centre as per the Reporting/Entry time given in the Admit Card. To avoid any crowding at the centre at the time of entry, social distancing will be maintained.

Pre-Exam Preparation:

- 6: Candidate will check Reporting/ Entry time at Centre given in the Admit Card.
7. Candidates will be permitted to carry only certain items with them into the venue such as:
 - Exam related documents (Admit Card, ID card etc. Please refer Admit Card for more details)
 - A simple black Ball Point Pen
 - Personal hand sanitizer and mask
 - Personal transparent water bottle

8. One candidate will be accompanied by one person/ guardian/ parent to avoid crowding. However to avoid any crowding at the centre at the time of entry and to maintain social distancing, only the candidate will be allowed to be present himself/herself before entering the centre gate. Accompanying person, if any, will not be allowed to come near the gate and form a crowd.

At time of Entry:

9: Candidates need to maintain a distance as per extant guidelines on Covid protocols from each other at all the time. Queue manager/ropes and Floor Marks will be arranged outside the centre, following the instructions provided by centre staff.

10: Room numbers according to Roll numbers will not be displayed outside the centre to avoid any crowding at any one place in any situation.

11: Candidates will be required to sanitize hands with Hand Sanitizer before entry in centre.

12. The candidate must wear the mask all the time at the centre. The mask will either be a 3-layer cloth (fabric) mask or an N-95 mask without a valve.

13: Candidates should bring documents as advised.

14: Do not bring any items other than the permitted items mentioned at para 7 to the exam centre as there are no arrangements available for safe keeping of the belongings.

15: At the time of entry, body temperature (using Thermal Guns) will be checked and centre staff will guide you to the respective rooms after checking the Admit Card. Candidates are required to strictly adhere to the instructions provided by centre staff.

16: Please observe that no-one carrying valid documents will be denied permission to appear for examination, until he/ she violates the covid-19 directives/advisories of Government applicable on the day of exam and instructions mentioned in the Admit Card.

During Examination:

17: Before each shift starts the seating area, desk and the chair will be thoroughly sanitized.

18. After the last shift of the examinations the seating area, desk and the chair will also be thoroughly sanitized.

19: Candidates are required to sign on the Attendance sheet after sanitizing hands with sanitizer.

After Examination:

20. On completion of a shift, the candidates will be permitted to move out in an orderly manner i.e. one candidate at a time. Please wait for instructions from the invigilator and do not get up from your seat until advised.


Deputy Director of School Education(AIS)
West Bengal