

**Centrally Sponsored National Means-Cum-Merit
Scholarship Examination (NMMSE)-2021**

USER MANUAL

(URL: <https://scholarships.wbsed.gov.in>)

STEP 1: Open any html 5 web browser (Preferable Latest version of Firefox or Chrome). Type the url given above in the address bar of the browser. You will see the home page of scholarships portal of School Education Department, GoWB.

Scholarships Portal
School Education Department
Government of West Bengal

Administrative Area
helpscholarships@gmail.com

Screen Reader Adjust font size

NTSE 2021-22 NMMSE 2021 Notice

- Address of Office of District Inspector of Schools (Secondary Education) of all districts of West Bengal. **NEW**
- NTSE 2021-22 Instruction **NEW**
- NMMSE 2021 Instruction **NEW**
- Online Application for NTSE 2021-22 and NMMSE 2021 - Starts From 11.11.2021 To 30.11.2021 **NEW**

Old Notices...

LOGIN
Enter Your Registration No and Password:

10

.....

65 + 59 Result

The above calculation result should be given in result section.

SIGN IN

Forgot Registration No / Password ?
New user resigter here

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Best Viewed With:

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STEP 2: Every applicant of NMMSE 2021 need to do one-time registration process. Click on “New user register here” to register yourself. It is a one-time process for each applicant. On clicking you will be forwarded to a new window to select scholarships type.

The screenshot shows the Scholarships Portal for the School Education Department, Government of West Bengal. The main content area is titled 'NMMSE 2021' and contains a list of notices:

- Address of Office of District Inspector of Schools (Secondary Education) of all districts of West Bengal. **NEW**
- NTSE 2021-22 Instruction **NEW**
- NMMSE 2021 Instruction **NEW**
- Online Application for NTSE 2021-22 and NMMSE 2021 - Starts From 11.11.2021 To 30.11.2021 **NEW**

A sidebar on the right is titled 'LOGIN' and contains the following elements:

- Enter Your Registration No and Password:
- Registration No input field with the value '10'.
- Password input field with masked characters '.....'.
- A calculator showing '65 + 59' and a 'Result' button.
- A note: 'The above calculation result should be given in result section.'
- A blue 'SIGN IN' button.
- A link: 'Forgot Registration No / Password ?'.
- A link: 'New user register here' with a right-pointing arrow icon, which is highlighted by a red box and a red arrow pointing upwards.

At the bottom of the page, there is a footer with the following information:

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STEP 3: Here you need to choose “Centrally Sponsored National Means-Cum-Merit Scholarship Examination, 2021” as scholarships type for NMMSE 2021 to proceed. Click on “Centrally Sponsored National Means-Cum-Merit Scholarship Examination, 2021”.

The screenshot shows the Scholarships Portal interface. At the top left is the Government of West Bengal logo and the text "Scholarships Portal School Education Department Government of West Bengal". At the top right is a "Home" button and the email "helpscholarships@gmail.com". In the center, there are two buttons for scholarship applications. The first button is "State Level National Talent Search Examination, 2021-2022". The second button is "Centrally Sponsored National Means-Cum-Merit Scholarship Examination, 2021", which is highlighted with a red border and a red arrow pointing to it. Below the arrow is the text "Click Here For NMMSE 2021". At the bottom, there is a footer with technical details and copyright information.

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STEP 4: By clicking on scholarships type you will be forwarded to NMMSE, 2021 instruction page. Read complete instruction before proceed carefully. Scroll down to bottom of the page and you will see two buttons. You can Download Instruction by clicking on left button and to proceed with registration click on 'PROCEED TO REGISTRATION'.

The screenshot shows the Scholarships Portal for the School Education Department, Government of West Bengal. The page title is "NMMSE INSTRUCTIONS FOR ONLINE APPLICATION." Below the title, it states the "DATE OF EXAMINATION" and "LAST DATE OF SUBMISSION OF ONLINE APPLICATION" with redacted information. A key instruction is: "PLEASE GO THROUGH THE INSTRUCTIONS CAREFULLY BEFORE FILLING UP THE FORM;". Under the heading "Eligibility:", there are three bullet points: 1) Students of class VIII who secured 55% and above marks in the final examination of class VII are eligible to appear in the Centrally Sponsored NMMS Examination, 2019 for class VIII. (5% relaxation to SC, ST, Disabled candidates). 2) Students of Kendriya Vidyalaya, Jawahar Navodaya Vidyalaya and State Government run residential schools or any Private school are not entitled to get Scholarship. The students must be studying in recognized Government Schools/Government Aided School/Local Body and Government Sponsored Schools including Madrasah without residential facility. 3) Parental Income should be below Rs. 1,50,000 /- (One lakh fifty thousand) per annum from all sources. Income certificate is to be uploaded.

This section contains three bullet points: 1) **Syllabus / Subject:** There is no prescribed syllabus for NMMSE Examination. Standard of items shall conform to the level of class VII & VIII. 2) **Scholastic Aptitude Test** comprises of the following subjects given below :- 1)Mathematics 2)Physical Science 3)Life Science 4)History 5)Geography . 3) All questions in the booklet for the NMMSE Examination are objective type. Each question carries one mark. There is no negative marking in the said examination.

At the bottom, there are two buttons: "DOWNLOAD INSTRUCTION" (highlighted in orange) and "PROCEED TO REGISTRATION" (highlighted in green). Red arrows point from the text "Click here to download Instruction" to the first button, and from the second button to the text "Click here for Registration Process".

STEP 5: Now you will see a registration form containing some basic details. Here all the details are mandatory. Give proper and valid email id and mobile number as all future communication will be made to these. Set a strong password. This password is required to login for application fill up and for the rest of the process. You will get USERID / Registration No after successful registration. You will also receive Email and SMS.

Scholarships Portal
School Education Department
Government of West Bengal

Home
helpscholarships@gmail.com

Adjust font size A- A A+

CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021
(FOR STUDENTS STUDYING IN CLASS VIII)

REGISTRATION

Applicant's Details

Name of Candidate (Do not write Miss/Mister) *

FIRST NAM MIDDLE N LAST NAM

Gender* Select Gender

Date of Birth* dd-mm-yyyy

Father's Name (Do not write Mr./Dr./Prof.)*

FIRST NAM MIDDLE N LAST NAM

Email* email

Security Question 1*

Select Security Question Answer

Mobile* MOBILE NO

Security Question 2*

Select Security Question Answer

Password* Password Policy

Retype Password*


Email ID & Mobile No Should Be Valid.
All further communication will be made by Email/SMS.

Register

**All fields are Mandatory Here.
Fill all the details and click Here**

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STEP 6: After fill up registration form click on “Register” to complete registration process.



Scholarships Portal
School Education Department
Government of West Bengal

Select Language ▼

Home

Screen Reader Adjust font size A- A A+

helpscholarships@gmail.com


CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021 (FOR STUDENTS STUDYING IN CLASS VIII)

REGISTRATION

Applicant's Details

Name of Candidate (Do not write Miss/Mister)*	<input type="text" value="TEST"/> ✓	<input type="text" value="MIDDLE N."/> ✓	<input type="text" value="TEST"/> ✓	Gender*	<input type="text" value="MALE"/> ✓
Father's Name (Do not write Mr./Dr./Prof.)*	<input type="text" value="TEST"/> ✓	<input type="text" value="MIDDLE N."/> ✓	<input type="text" value="TEST"/> ✓	Date of Birth*	<input type="text" value="05-12-2006"/> ✓
Security Question 1*	<input type="text" value="What is your birth place"/> ✓	<input type="text" value="test"/> ✓		Email*	<input type="text" value="test@gmail.com"/> ✓
Security Question 2*	<input type="text" value="What is your grand father's first na"/> ✓	<input type="text" value="test"/> ✓		Mobile*	<input type="text" value="9832000000"/> ✓
				Password*	<input type="password" value="....."/> ✓ Password Policy
				Retype Password*	<input type="password" value="....."/> ✓

← Click Here To Register

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STEP 7: After clicking on register, if registration is successfully done system will provide you a registration number along with registration details. You may download it or proceed to login for application filling up.

The screenshot displays the Scholarships Portal interface. At the top left, the logo of the Government of West Bengal is shown next to the text "Scholarships Portal", "School Education Department", and "Government of West Bengal". To the right, there are accessibility options including "Screen Reader" and "Adjust font size" (A-, A, A+). A "Home" button is located in the top right corner, along with the email address "helpscholarships@gmail.com".

The main heading reads "CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021 (FOR STUDENTS STUDYING IN CLASS VIII)".

A green message box states: "Congratulations! Your registration is successful with registration number WB2KLB15 [REDACTED] 764. Kindly note down and use the Registration Number for login in the system."

Below the message, there are two main navigation options:

- "Print / Download Registration Details" with a "Download" button.
- "Login to your account and complete your profile to submit the application" with a "Click Here" button.

Red arrows point from the "Download" and "Click Here" buttons to explanatory text below them:

- Under the "Download" button: "To Download Registration Details Click Here"
- Under the "Click Here" button: "Click here to go to Login window or go to Home page for Login and filling up application"

The footer contains the following information:

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STEP 8: Now you can login with your registration no as USER ID and password (Set at the time of registration).

Scholarships Portal
School Education Department
Government of West Bengal

Administrative Area
helpscholarships@gmail.com

NTSE 2021-22 | NMMSE 2021 | Notice

- Address of Office of District Inspector of Schools (Secondary Education) of all districts of West Bengal. **NEW**
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Click Here →

LOGIN
Enter Your Registration No and Password:

65 + 59

The above calculation result should be given in result section.

SIGN IN

[Forgot Registration No / Password ?](#)
[New user resigter here](#)

Old Notices...

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STEP 9-a: On successful login you will be redirected to your scholarships dashboard. Here you can see application current status along with a set of controls. Click on “Application” and then click “Form Fill Up” to fill up NMMSE 2021 application form. You may read instructions given at bottom-right corner of the page.

Scholarships Portal
School Education Department
Government of West Bengal

Dashboard Application TEST

Form Fill Up

WELCOME! (NMMSE 2021 APPLICANT)

TEST TEST

Class: VIII (Eight)
DOB: 12-12-2005
ID: WBSE [REDACTED]

Registration Details

More info

25-Jul-2019

Father's Name: TEST TEST
Date of Application: 25-07-2019
Contact: 9000008000

Click Here to Download Registration Details

Current Status

- REGISTRATION DONE. REGISTRATION NO- WBSE [REDACTED]
- APPLICATION NOT FILLED UP.
- DOCUMENTS NOT UPLOADED YET.
- APPLICATION NOT FINALIZED.

Instructions

Next Step: Dear Test Test, you have not completely filled up your application. Kindly save your application, lock it and upload all necessary documents and finalize your application before the last date. | *Click on Application and then Form Fillup* |

Click here to Fillup Application Form

Your Current Application Status Display Here

Read this Instruction for Step by Step Guidance

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STEP 9-b: In case you have done some mistake while filling up application form or in document uploading, your application will be unlocked for some reason mentioned in the dashboard. You will receive an email regarding the same. Follow from step 9(a) [except 9(b)] and continue application edit/fill-up and correct your mistake mentioned in email / at dashboard. After correction kindly finalize your application before last date given to you.

A sample unlocked situation is given bellow-

Scholarships Portal
School Education Department
Government of West Bengal

Dashboard Application TEST

Form Fill Up

WELCOME! (NMMSE 2021 APPLICANT)

TEST TEST
ADHATA HIGH SCHOOL(H.S)

Class VIII (Eight)
DOB 31-12-2006
ID WBS200 [REDACTED]

Registration Details

Current Status

Application Unlocked

YOUR APPLICATION HAS BEEN UNLOCKED DUE TO INVALID INFORMATION. PLEASE RECTIFY AND RE-FINALIZE YOUR APPLICATION.

REGISTRATION DONE. REGISTRATION NO. WBS200 [REDACTED] 07

APPLICATION SAVED.

DOCUMENTS UPLOADING DONE.

APPLICATION NOT FINALIZED.

Instructions

Next Step: Dear Test Test, you have saved your application. Kindly lock your application, download your application and upload all necessary documents and finalize your application before the last date. [Click on Application and then Form Fillup]

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STEP 10: Here you need to fill up application form dully with no-mistake and no wrong information. Any wrong information may cancel your candidature. After filling up application form click on 'Save' (at the center-bottom of this page) to save your application as draft mode. You may change your details in the application form and save it until you lock your application form. An example is given below:

For NMMSE 2020:

The screenshot shows the 'Scholarships Portal' for the School Education Department, Government of West Bengal. The page is titled 'CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021 (FOR STUDENTS STUDYING IN CLASS VIII)'. Below the title is a section for 'APPLICATION FORM' under 'Primary Details'. The form contains several input fields: 'Name of Candidate' with three boxes for first, middle, and last names (all containing 'TEST'); 'Father's Name' with three boxes (all containing 'TEST'); 'Mother's Name' with three boxes (all containing 'TEST'); 'Aadhaar No.' with a box containing '123412341234'; 'Gender' with a dropdown menu set to 'MALE'; 'Date of Birth' with a box containing '12-12-2005'; 'Email' with a box containing 'test@test.com'; 'Mobile' with a box containing '9000008000'; and 'Landline' with a box containing 'LANDLINE'. The top navigation bar includes 'Dashboard', 'Application', and 'TEST'.

Postal Address

Locality/House No./Street Name*	TEST	State*	WEST BENGAL ▼
City/Town/Village*	TEST	District*	NORTH TWENTY FOUR PARGANAS ▼
Police Station*	TEST	Area*	RURAL ▼
Post Office*	TEST	PIN Code*	700000

Institution Details (in which candidate presently studying at Class VIII)

State	West Bengal	Medium of examination*	English ▼
District*	NORTH 24 PARGANAS ▼	Marks Obtained in class VII Annual Exam*	350
Sub-division*	BARASAT SADAR ▼	Full Marks in class VII Annual Exam*	500
School*	ADHATA HIGH SCHOOL(H.S) ▼		
Institution Locality/Area*	RURAL ▼		

Other Details

Category of candidate*	SC ▼	Disability status of candidate as per P.W.D. Act*	Visually Impaired ▼
Parental Annual Income*	50001 - 100000 ▼	Religion*	HINDU ▼
Actual Annual Income*	80000	Hosteller*	No ▼
Orphan*	No ▼	Marital Status*	Un-Married ▼
Admission Fee*	240	Others Fee*	60
Tuition Fee*	120	Parent Occupation*	Others ▼

Bank Details (Applicant may be single A/C holder. If he/she is joint A/C holder then he must be the first A/C holder of that bank account. Kindly link your aadhaar with your bank account.)


Bank A/C No.*	3000000000	IFSC Code*	SBIN0000000
Bank Name (in full)*	TEST BANK OF INDIA	Branch Name*	TEST
Aadhaar linked with Bank*	Yes		

Photo Upload

** Upload a Passport size photograph[3.5cm X 4.5cm] in .jpg or .jpeg format.
 ** Photograph file size should be within 50KB
 ** Photograph background should be clear and light colored.
 ** Do Not Upload any Selfie or Mobile capture photo.


****If Changes are not shown then press CTRL+F5 keys.**

Photo* Upload Image Uploaded Image



[Click Here To Upload Profile Image](#)

Save **After filling up all the information Click here to Sava**

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STEP 11: Once saved you may find a Lock button at the bottom-right corner of the page. If you do not need any change in application form you can click on “Lock Details” to lock your application form and proceed to next step.

Photo Upload

** Upload a Passport size photograph[3.5cm X 4.5cm] in .jpg or .jpeg format.
 ** Photograph file size should be within 50KB
 ** Photograph background should be clear and light colored.
 ** Do Not Upload any Selfie or Mobile capture photo.

****If Changes are not shown then press CTRL+F5 keys.**

Photo* Change photo Uploaded Image



Save **Click Here to Lock Application Form Details** Lock Details

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After clicking the Lock button, this window will open. Click “Lock My Details” button to lock the Application.

The screenshot shows the Scholarships Portal interface. At the top left is the logo of the Government of West Bengal and the text "Scholarships Portal School Education Department Government of West Bengal". At the top right are navigation links: "Dashboard", "Application", and "TEST". The main form area contains the following fields:

- Bank Name (in full)***: TEST BANK OF INDIA
- Branch Name***: TEST
- Aadhaar linked with Bank***: Yes

Below these fields is a "Photo Upload" section with the instruction "(Upload a passport size photo)". There is a "Photo*" field and a "Change" button. A modal dialog box is overlaid on the form, containing the following text:

ARE YOU SURE TO LOCK FILLED DETAILS!
Once locked you will not be able to change your details further.

The dialog box has two buttons: "Lock My Details" and "Cancel". At the bottom of the form, there are two buttons: "Save" and "Lock Details".

At the bottom of the page, there is a footer with the following text:

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STEP 12: Once you locked your application form you will move to next step to download section where you need to download “Verification Certificate”. Take a print and signed it by your school / institutions HOI and scan the 2nd page of the verification certificate and get ready to upload it in upload section.

Scholarships Portal
School Education Department
Government of West Bengal

Dashboard Application TEST

CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021
(FOR STUDENTS STUDYING IN CLASS VIII)

DOWNLOAD SECTION

Download the filled application form with HOI Certificate and get the Certificate attested with official seal by HOI. The scan copy of signed application is to be uploaded later to complete the application process.

[Download](#)

Click Here to Download the Verification Certificate

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STEP 13: Next step is uploading of supporting documents. Kindly read instructions before proceed to this section.

For NMMSE, 2021 you need to upload scan copy of verification certificate (2nd page only), bank passbook (Front page only which display your name along with Account number and IFSC code), and income certificate (Must be from Employer / Designated Officer mentioned in the instruction set clearly). In case if you belong to “SC / ST” you need to upload scan copy of your cast certificate. If you are “Physically Disabled”, you need to upload scan copy of Disability Certificate. Click On upload to proceed to the document uploading section.

The screenshot displays the Scholarships Portal interface for a user named 'TEST TEST'. The page is titled 'WELCOME! (NMMSE 2021-APPLICANT)' and features a navigation menu with 'Dashboard', 'Applications', and 'TEST'. A red arrow points to the 'Upload' button in the top right corner. The main content area is divided into several sections:

- TEST TEST**: A profile section with a placeholder image and fields for Class (VIII (Eight)), DOB (12-12-2005), and ID (WB-XXXXXX). It includes buttons for 'Registration Details' and 'Verification Certificate'.
- Current Status**: A section with four status boxes: 'REGISTRATION DONE. REGISTRATION NO: WB2-XXXXXX-14', 'APPLICATION SAVED & LOCKED.', 'DOCUMENTS NOT UPLOADED YET.', and 'APPLICATION NOT FINALIZED.'.
- More info**: A section with a date '25-Jul-2019' and a timeline of events: 'Father's Name' (TEST TEST), 'Date of Application' (25-07-2019), and 'Contact' (9000008000).
- Instructions**: A green box with the text: 'Next Step: Dear Test Test, you have not yet uploaded documents. Kindly upload attested certificate from HOI of the printed application along with all necessary documents and finalize your application before the last date. [Click on Application and then upload]'.

The footer contains the text: 'Best Resolution: 1280*767 Copyright © School Education Department, GoWB. Developed and Maintained By National Informatics Centre Best Viewed With' followed by icons for Internet Explorer, Google Chrome, and Microsoft Edge.

STEP 14: By clicking on upload system will move to upload section, where you need to upload supporting documents in PDF format under 200KB file size. After uploading of all documents “Finalize Application” button will get active automatically. Click on “Finalize Application” to finalize your application.






Scholarships Portal
School Education Department
Government of West Bengal

Dashboard Application TEST


CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021 (FOR STUDENTS STUDYING IN CLASS VIII)

UPLOADING SECTION

Uploading Details (All files should be in PDF format and each files should be within 200kb in size.)

Verification Certificate (From HOI) *	<input type="button" value="Choose File"/> No file chosen	Click To Upload → <input type="button" value="Upload"/>  Pending
Income Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>  Pending
Bank Passbook Photo Copy (Only Page Where A/C Details Displayed) *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>  Pending
Caste Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>  Pending
Disability Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>  Pending

Click To Select the Uploaded File →

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CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021
(FOR STUDENTS STUDYING IN CLASS VIII)

UPLOADING SECTION

Uploading Details (All files should be in PDF format and each files should be within 200kb in size.)

Verification Certificate (From HOI) *

Choose File No file chosen

Upload

View

Uploaded

Click to view the
Uploaded File

Income Certificate *

Choose File No file chosen

Upload

View

Uploaded

Bank Passbook Photo Copy (Only
Page Where A/C Details Displayed) *

Choose File No file chosen

Upload

View

Uploaded

Caste Certificate *

Choose File No file chosen

Upload

View

Uploaded

Disability Certificate *

Choose File No file chosen

Upload

View

Uploaded

After uploading all the Documents this button will get activated.
Click on it to finalize your Application. Once you finilize your application,
you are unable to change any documents.



Finalize Application

After clicking the Finalize button, this window will open. Click “Finalize My Application” button to final submit.

The screenshot displays the Scholarships Portal interface for the School Education Department, Government of West Bengal. The page features a navigation bar with 'Dashboard', 'Application', and 'TEST' options. The main content area lists five document categories, each with a 'Choose File' button, 'No file chosen' status, 'Upload' and 'View' buttons, and a checked 'Uploaded' status. A modal dialog box is centered on the screen, titled 'ARE YOU SURE TO FINALIZE YOUR APPLICATION!' in orange. The dialog contains the text 'This is your last Step of Application submission for Scholarship.' and two buttons: 'Finalize My Application' (dark blue) and 'Cancel' (red). A 'Finalize Application' button is also visible at the bottom right of the page.

Document Category	File Status	Upload	View	Status
Verification Certificate (From HOI) *	No file chosen	Upload	View	Uploaded
Income Certificate *	No file chosen	Upload	View	Uploaded
Bank Passbook Photo Copy (Only Page Where A/C Details Displayed) *	No file chosen	Upload	View	Uploaded
Caste Certificate *	No file chosen	Upload	View	Uploaded
Disability Certificate *	No file chosen	Upload	View	Uploaded

STEP 15: Your application form has been sent for verification. You will be notified once it gets any update. If your application form has been unlocked due to some reason, then you need to follow step 9(b).

Scholarships Portal
School Education Department
Government of West Bengal




Dashboard Application TEST

CENTRALLY SPONSORED NATIONAL MEANS-CUM-MERIT SCHOLARSHIP EXAMINATION, 2021
(FOR STUDENTS STUDYING IN CLASS VIII)

UPLOADING SECTION

Uploading Details (All files should be in PDF format and each files should be within 200kb in size.)

You have finalized your application.

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STEP 16: After completing the whole process, your Dashboard will look like this.

Scholarships Portal
School Education Department
Government of West Bengal

Dashboard Application TEST

WELCOME! (NMMSE 2021 APPLICANT)

TEST TEST



Class **VIII (Eight)**

DOB **12-12-2005**

ID **WB29KLI [REDACTED] 4**

Registration Details

Verification Certificate

Current Status

- REGISTRATION DONE. REGISTRATION NO- WB29K [REDACTED] 4
- APPLICATION SAVED & LOCKED.
- DOCUMENTS UPLOADING DONE.
- APPLICATION FINALIZED.


More info

25-Jul-2019

- Father's Name
TEST TEST
- Date of Application
25-07-2019
- Contact
9000008000

Instructions

Next Step: Dear Test Test, you have successfully completed application process. Your application has been sent for verification purposes.

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THANK YOU